**Compliance Monitoring policy**

1. To ensure Certified Locations adhere to all obligation required under the Club’s terms & conditions, objectives, code of conduct and any additional information of appendices issued, the club will undertake a annual inspection.
2. No notice will be given prior to annual visits.
3. Should the Certificate Holder not be available at the time of the visit, the member will within 7 calendar days, issue the Club with up to date copies of the following:
4. Electric conformance certificates(s)
5. Public Liability Insurance
6. Photo of fire assembly point, labelled drinking water, access to site, 5mph sign.
7. All certified location will have a site visit by the club secretary or appointed person. minimum of once per annum
8. Any planning breaches will be rectified or details will be passed onto the LPA